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12 JUN 1980

OS REGISTRY
FILE *Reports 5*

MEMORANDUM FOR: Deputy Director for Administration

FROM: [REDACTED]
Director of Security

SUBJECT: Office of Security Significant Activities
Week of 5 June 1980 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only. (U)
2. The activities of the Office of Security during the week of 5 - 11 June 1980 were highlighted by the following items:

[REDACTED]

[REDACTED] will be working on formulation of briefing plans, review of contractor documentation and some liaison with the Office of Research and Development during his stay at ISSG, in addition to attending numerous briefings sponsored by the Office of Equal Employment Opportunity on the Agency's components and missions. (U)

b. Recently a communications employee, who did not give his name, advised the External Activities Branch that he knew of two DDO employees who are operating amateur radio stations [REDACTED] [REDACTED] respectively, without Headquarters approval. Although the communicator refused to provide the names of the employees concerned, cables to these stations resulted in identification and confirmed that the communicator's allegations were fact. In both instances, the employees, who were Operations Officers, agreed to shut down the stations immediately. (C)

c. A representative of the Office completed security surveys of the offices of four members of the President's Domestic Policy Staff and two members

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of the President's Council on Wage and Price Stability. These offices have now been certified to receive Agency classified material. (U)

d. On 9 June, members of the Office met with a representative of the Office of Legislative Counsel to begin planning for a series of briefings and security surveys of 18 Congressional committees. This new group will be an addition to the oversight committees which are currently receiving and storing classified material. (U)



f. On 9 June, a member of the Technical Security Division (TSD) presented a briefing on TSD audio counter-measures procedures in our overseas stations to Regional Security Officers attending a Security Officer In-Service Course at the Department of State Headquarters. This briefing was presented in conjunction with a reciprocal agreement with State Security/Technical (SY/T) in that they would brief TSD on their procedures and training. (C)

g. On 10 June, the Fire Protection Specialist met with a representative from the Field Engineering Branch, Office of Logistics, to formulate a scope of work for the installation of an early warning fire detection system in an Office of Communications facility located in [redacted] (U/AIUO)

h. One Technical Security Division officer is returning from [redacted], where he provided special support [redacted] (S)

i. On 11 June, industrial facility security audits commenced at a National Program contractor facility in the Los Angeles area and at [redacted] [redacted] (C)

j. The Office of Security has been requested to assist SE Division in conducting a training exercise

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